

Gale-Ettrick-Trempealeau High School

Tradition in Excellence

Safe, Responsible, and Respectful



Parent/Student Handbook

2022/2023

Rigor - Relevance - Relationships

Approved by the Board of Education

Jul 13, 2022

August 8, 2022

Dear Gale-Ettrick-Trempealeau High School Students and Parents/Guardians:

G-E-T High School

I am so excited to welcome you back as we begin the 2022-2023 school year. My name is Chuck Forster and I will be serving as interim high school principal to begin this school year. I am so pleased to rejoin the high school staff – I served as high school principal for twelve years prior to Mr. White. I have spent my entire career in the high school setting as teacher, guidance counselor, and coach. It's wonderful to be back!

Students...our high school enjoys a great reputation for learning, and after safety, student learning will be our biggest focus. I hope each of you has a fun and productive year. Please let me know if I can help in any way.

Parents...we certainly appreciate your patience and support as we embark on this new learning journey. Please feel free to contact me with any questions or concerns.

Very sincerely yours,

Chuck Forster
Interim High School Principal

Mission-Vision-Values

Gale-Ettrick-Trempealeau School District

Mission Statement - The mission of the Gale-Ettrick-Trempealeau School District is to provide an education-based upon a strong academic foundation in order to equip all students with skills to be productive and responsible citizens.

Vision Statement - If the Gale-Ettrick-Trempealeau School District is to be an exemplary school district, then it must have a clear sense of the goals it is trying to accomplish, the characteristics of the district it strives to become, and the stakeholder contributions that must be made in order to transform these ideas into reality. The following vision statement is intended to provide the standards that the Gale-Ettrick-Trempealeau School District should strive to achieve and maintain.

- I. *Culture and Climate* - An exemplary school district provides an inviting climate that enables all to enjoy the school. It results in a shared sense of pride for the school district.
- II. *Communication* - An exemplary school district is committed to fostering effective communication.
- III. *Students* - In the final analysis, the effectiveness of a school district is determined on the basis of the conduct, character, and achievement of its students.
- IV. *Personnel* - An exemplary school district operates on the premise that a school can only be as good as the people that it employs.
- V. *Curriculum and Instruction* - An exemplary school district provides a balanced curriculum.
- VI. *Community Partnerships* - An exemplary school district recognizes the importance of establishing and maintaining partnerships with parents, community members, businesses, organizations, governmental agencies, and other educational systems.
- VII. *Facilities* - An exemplary school district ensures that facilities support the curricular needs of the district.

Values Statement - The Gale-Ettrick-Trempealeau School District values:

- the willingness to accept and explore everyone's ideas.
- a variety of leadership.
- ownership of education by the entire community as a long-term commitment.
- all levels understanding and striving to fulfill their roles.
- active two-way dialog.
- effective communication.
- respect and responsibility.
- learner-centric.
- embracing change.
- being models of service to schools and the community.
- pro-active evaluation of curriculum, facilities, and equipment.

TABLE OF CONTENTS

All Gender ID Policy	23	Honor Roll	9
Announcements	9	Illness/Injuries	6
Assault/Battery	19	Insubordination	16
Athletic User Fees	20	Laser Pointers	16
Attendance	3	Lockers	11
Attendance Procedures	4	Lunch Period/Open Campus	6
Behavior Off School Grounds	19	Medication	9
Bell Schedule/Virtual Learning Days	3	Music Groups/Events	11
Breakfast/Lunch Prices	6	National Honor Society	10
Bus Safety and Behavior	10	Pledge of Allegiance	10
Cell Phones	17	Postings/Hall Signs	9
Cheating/Plagiarism	7	Pearranged Absences	6
Class Attendance	16	Progress Reports/Grades/Incompletes	9
“Code of Classroom Conduct”	21	Public Displays of Affection (PDA)	19
Computer Policies	19	“Quick \$50” Program	9
Cyber bullying	18	Schedule Changes	10
Dances	11	School Closing	7
Depression/Suicide Prevention	12	School Directory Data	11
Detention	7	School Security/Locked Doors	7
Discrimination Complaint Procedures	23	School Song	1
Disorderly Conduct	20	Severe Weather During the School Day	10
District Property	10	Skateboards/Roller Skates	16
Dress Code	14	Student Assistance Program	12
Driving to School/Parking Permits	13	Student Conduct Code	13
Drugs & Illegal Substances	13	Student Senate	10
Eighteen-Year-Old Attendance	6	Suspension	7
Expulsion	7	Tardiness	6
Extended Learning Time	3	Telephones/Messages	7
Fighting	20	Theft	17
Fire/Emergency Drills	9	Threats	19
Freedom of Speech	17	Truancy/Habitual Truant	4
Grading Guidelines	8	Tobacco	17
Graduation Requirements	9	Transgender Guidelines	12
Guidance	10	Vandalism	13
Hall Passes	17	Visitors	10
Hallway and/or Classroom Behavior	19	Weapons/Bomb Threats	16
Harassment	16	Wellness Policy	7
High School Staff	2	Wireless Communication Devices	17
Homecoming/Prom Court Eligibility	11	Work Permits	11

Gale-Ettrick-Trempealeau High School

17511 N Main St
Galesville, WI 54630

TELEPHONE NUMBERS

Main Office (608) 582-2291
FAX (608) 406-2210
Website www.getsd.org/high-school/

Michele Butler

DISTRICT ADMINISTRATOR

Chuck Forster

INTERIM HIGH SCHOOL PRINCIPAL

Rick Schmidt

ATHLETIC/ACTIVITIES DIRECTOR

Madeline Vinzant

SCHOOL COUNSELOR

Amy McCutchen

COLLEGE AND CAREER READINESS COORDINATOR

SCHOOL SONG

*Cheer, Cheer, for G-E-T fame;
Wake up the echoes cheering our name;
Send the volley cheer on high;
Shake down the thunder from the sky.
What though the odds be great or be small,
G-E-T High will win over all;
While her loyal sons go marching;
Onward to victory!*

HIGH SCHOOL STAFF

Ian Anderson	Physical Education
Niels Anderson	English
Kathryn Bentz	English
Kara Brandau	Mathematics
Megan Broten	Spanish
Kristine Burritt	Family & Consumer Sciences
Sheryl Byom	Secretary
Becky Clark	Coulee Region High School & Academic Supports Teacher
Dan Dahl	Custodian
Don Foley	Social Studies
Wayne Gholson	Special Education
Cindi Gilbertson	Paraprofessional
Austin Graham	Cook
Derrick Hammer	Director of Buildings and Grounds
Jessica Holder	Special Education
Molly Hovell	Mathematics
Scott Hovell	Physical Education
Louis Hurd	Social Studies
Jennifer Johnson	Art
Jon Johnson	Science
Tony Kading	Instrumental Music
Jessica Kish	Health
Laura Knutson	Interventionist
Nicole Kube	Business
Ben Levendoski	Mathematics
Brad Malpert	Science
Amy McCutchen	College and Career Readiness Coordinator
Kathleen McHugh	Special Education
Ryan Mendez	Social Studies
Devin Micke	Head Cook
Colette Minsen	Cook
Lynn Mrozek	Cook
Michael Jon Mullikin	Special Education
John Nelson	Agriculture
Emily Osborn	Custodian
Aaron Ottum	Technology Education
Michelle Petersen	Engli
Rick Schmidt	Athletic/Activities Director
Melody Schorbahn	Food Service Manager
Christine Sherry	English
Garet Sorenson	Spanish
Misty Speltz	Secretary
Pamela Sterba	Secretary
Cindy Stetzer	Science
Ryan Stuempges	Vocal Music
Emily Tonn-Odell	Cook
Penny Tranberg	Paraprofessional
Jason Valley	Custodian
Carissa Vanseth	Paraprofessional
Madeline Vinzant	School Counselor/Director, Coulee Region High School
Lance Walker	Technology Education
Linda Wolter	Paraprofessional
Kara Yanacheck	School Nurse
Chuck Forster	Interim Principal

REGULAR BELL SCHEDULE

Breakfast	7:45 am - 8:00 am
1 st Block	1A 8:00 am - 8:47 am
	1B 8:53 am - 9:35 am
2 nd Block	2A 9:40 am - 10:22 am
	2B 10:28 am - 11:10 am
3 rd Block	L1 11:10 am - 11:35 am 3A 11:15 am - 11:57 pm
	3A 11:40 am - 12:22 pm L2 11:57 pm - 12:22 pm
	3B 12:28 pm - 1:10 pm 3B 12:28 pm - 1:10 pm
4 th Block	4A 1:15 pm - 1:57 pm
	4B 2:03 pm - 2:45 pm
ELT	2:50 pm - 3:25 pm
RELEASE	3:25 pm

WEDNESDAY BELL SCHEDULE

Breakfast	7:45 am - 8:00 am
1 st Block	1A 8:00 am - 8:40 am
	1B 8:45 am - 9:25 am
2 nd Block	2A 9:30 am - 10:10 am
	2B 10:15 am - 10:55 am
3 rd Block	L1 10:55 am - 11:20 am 3A 11:00 am - 11:40 pm
	3A 11:25 am - 12:05 pm L2 11:40 pm - 12:05 pm
	3B 12:10 pm - 1:50 pm 3B 12:10 pm - 12:50 pm
Advisory	2:25 pm - 2:55 pm
4 th Block	4A 12:55 pm - 1:35 pm
	4B 1:40 pm - 2:20 pm
Release	2:55 pm

VIRTUAL LEARNING DAYS

On days when in person learning is canceled due to weather related issues, students may be asked to participate in a virtual learning day. Virtual learning days will require students to log into their class from their iPads and meet with their teachers. Teachers and staff will have a predetermined virtual schedule that will be shared with parents and students ahead of time.

EXTENDED LEARNING TIME

Extended Learning time consists of 25 minutes of intensive academic enhancement/enrichment for our students.

There have been numerous benefits to this initiative. Struggling students are getting the opportunity for additional instruction from their teachers or case managers. Students who have been absent are using the time to complete make-up work, tests, and receive missed instruction time. Students who leave school early for athletics and activities have minimal class time missed.

Students who have made good choices, are succeeding academically, and are not in need of enrichment from their instructors, may not be requested during *Extended Learning time*. These students are allowed to sign in to the library or the commons. These provide an incentive for those students who have demonstrated a high level of maturity and personal responsibility. In addition to these incentives, seniors and juniors can apply for “Honors Release” during *Extended Learning time* if they meet the following criteria:

- Be earning at least a 3.25-grade point average, with no D’s or F’s.
- Regularly attend his or her classes (at least 90%).
- Have no trancies in the most recent grading period.
- Be recommended for this privilege by his/her parents/guardian
- Be approved by the building administration.

You may obtain an honors release form from the high school office; this explains the procedure for applying as well as the requirements for participation. If your son or daughter qualifies and you recommend him/her for this privilege, please return the completed form to the high school office.

With this initiative, we hope to create a culture of continual improvement that is focused on improving student learning. Our goal is also to provide students with the opportunity to be rewarded for their diligence and behavioral maturity.

ATTENDANCE

118.15 COMPULSORY SCHOOL ATTENDANCE and G-E-T Board of Education Policy 431

Unless the child has a legal excuse or has graduated from high school, any person having under his/her control a child between the ages of 6 and 18 years of age who has not graduated shall cause such child to attend school regularly, during the full period and hours, religious holiday accepted, that the public or private school in which such a child should be enrolled is in session until the end of the school term (year), or semester of the school year in which he becomes 18 years of age.

TRUANCY

118.16 SCHOOL ATTENDANCE ENFORCEMENT Truancy means any absence of all or part of one or more days from school during which the principal or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil, and also means intermittent attendance carried on for the purpose of defeating the intent of S.118.15.

118.16 HABITUAL TRUANT

"Habitual truant" means a pupil who is absent from school without an acceptable excuse for part or all of five or more days on which school is held during a school semester.

ATTENDANCE PROCEDURES

Regular and punctual attendance is essential to school success. Frequent absenteeism is one of the main causes of failure and discouragement in high school. Work once missed often cannot be made up in a completely satisfactory manner. Although the school desires every student to be regular in his or her attendance, it recognizes that a situation may arise which makes absence from school unavoidable.

NOTIFYING THE SCHOOL OF ABSENCE:

We use the SafeArrival reporting system for you to report your child's absence. With SafeArrival, you are asked to report your child's absence in advance using any of these 3 convenient methods:

1. Using the SchoolMessenger app. The first time you use the app, select Sign Up to create your account. *You must use the email address that the school has on record for you.*
2. Using the SafeArrival website, go.schoolmessenger.com. The first time you use the website, select Sign Up to create your account. *You must use the email address that the school has on record for you.*
3. Call the toll-free number 1-833-893-5677 to report an absence using the automated phone system

If the parent or guardian is unable to use the SafeArrival reporting system, the parent or guardian must provide the school administration with a **signed note** the following day, explaining the reason for the absence.

EXCUSED ABSENCES:

- | | |
|------------------------|----------------------------------|
| 1. Pupil illness | 5. Designated religious holidays |
| 2. Death in the family | 6. Prearranged absences |
| 3. Court appearances | 7. Medical/Health appointments* |
| 4. Family emergencies | |

*Medical/Health Appointments: A high school student may not be excused from school unless he or she presents an appointment card signed by someone from the clinic or doctor's office. A maximum of a half-day per doctor/dentist appointment will be excused unless the appointment has been pre-arranged in the office. Emergency treatment will require a call from the parent and a slip from the doctor confirming the appointment.

UNEXCUSED ABSENCES:

The following are examples of unexcused absences, but additional reasons may be classified as unexcused absences. It is the Principal's/Designees discretion as to excused/unexcused absences.

1. Failure to be in an assigned class or supervised area without Administration/Teacher permission.
2. Pre-planned absence from school without prior written notification from parent or guardian and completion of "Pre-Excused Absence form" (see page 7). Every effort must be made by the school and parents to prevent abuses such as "Senior Skip Day". Emergencies must be approved by the Principal/Designee.
3. Leaving the school building during the school day (exception – 30 minute lunch period)
4. Student suspensions
5. Personal business not prearranged (see number 2)
6. Work other than for family emergency
7. Overslept
8. Car problems
9. Babysitting/sick sibling

Unexcused absences are a serious concern, and state law mandates that students be allowed to make up **only** quizzes and tests due to unexcused absences. Truant students will earn a "0" for daily work. Two days will be granted for making up missed tests and/or quizzes for each day of excused absence. Teachers may elect to give an alternative test and/or quiz. **Our policy allows 6 illness days in a semester. In order to be excused for illness from school for more than 6 days (or for 3 consecutive days), a medical excuse may be required. If for some reason a student is unable to obtain a medical excuse, the parent must contact school administration to explain the reason. If the number of absences, as determined by administration, becomes excessive, a medical excuse will be required.**

RESPONSIBILITY INCURRED BY STUDENTS AS A RESULT OF ABSENTEEISM

EXCUSED ABSENCE:

1. All missed assignments/tests may be made up.
2. A failure will be recorded for any assignments/tests that are not made up.
3. Completed assignments/tests will be graded as per usual. Students who know they are going to be absent should receive their assignments in advance. If the absence occurs and there was not time for advance planning, the student should receive the assignments immediately upon returning to school.
***In either case, two days for each day's absence will be granted for completion of the make-up work.**

NOTE: *Exceptions may be granted by the teacher for unusual circumstances. These arrangements must be made prior to the expiration of the time limit of two days for each day's absence. The time and manner for making up tests and quizzes will be at the teacher's discretion. Teachers may elect to give an alternative test and/or assignment.

RESPONSIBILITY OF THE SCHOOL IN DEALING WITH TRUANCY:

1. Check the attendance of all students daily and determine which absences are unexcused.
2. Notify the parent(s) or guardian(s) via the SafeArrival reporting system directing the parent to have the child in school no later than the next day that school is in session, or to provide an excuse under 118.15.

RESPONSIBILITY OF THE SCHOOL IN DEALING WITH HABITUAL TRUANCY:

1. Meet with the child's parent or guardian within 5 school days after a habitual truancy letter has been sent to the student's parent or guardian. [With the consent of the student's parent/guardian, the date for the meeting may be extended for an additional 5 school days.]
2. Provide an opportunity for educational counseling to determine whether a change in the child's curriculum would resolve the child's truancy.
3. Evaluate the child to determine whether learning problems may be a cause of the child's truancy.
4. Conduct an evaluation to determine whether social problems may be a cause of the truancy.
5. Notify the parent or guardian by certified or registered mail of the child's habitual truancy. Include a copy of Wisconsin Law 118.15 Statute, and the penalties for failing to comply as listed in sec 118.15.
6. File a Trempealeau County Truancy Referral report.

LEAVING SCHOOL: STUDENTS ARE NOT PERMITTED TO LEAVE THE SCHOOL GROUNDS AT ANY TIME WITHOUT A PERMIT FROM THE SCHOOL OFFICE*. IF YOU MUST LEAVE THE BUILDING BECAUSE OF ILLNESS OR ANY OTHER EMERGENCY, YOU MUST SIGN OUT AT THE OFFICE. FAILURE TO FOLLOW THE PROPER PROCEDURE WILL BE CONSIDERED AN UNEXCUSED ABSENCE. STUDENTS ARE NOT ALLOWED IN THE PARKING LOT WITHOUT PERMISSION AT ANY TIME DURING THE SCHOOL DAY. ONCE VEHICLES ARE PARKED FOR SCHOOL ON ANY STREET OR LOT, STUDENTS ARE NOT PERMITTED TO ENTER VEHICLES WITHOUT A PASS FROM THE OFFICE.

***Exception would be to leave for lunch (walking only) during the 30 minute lunch period.**

ATTENDANCE FOR 18-YEAR-OLD STUDENTS

Students who are 18 cannot excuse themselves from school. Parents and/or guardians are still responsible for excusing their son/daughter from school.

PREARRANGED ABSENCES:

Any student excused in writing by his/her parent or guardian before an absence (24 hours minimum) is excused from school attendance, with the following restrictions. A “**Pre-Excused Absence Form**” must be signed by each of the student’s teachers prior to the missed day, to make the excused absence valid. Generally, this should be done 2 or more days prior to the absence period. The School Board requires students so excused to complete the coursework missed during the absence.

TARDINESS:

1. Students are expected to be in their classrooms at the beginning of each class period. Students, who are late to school, must report to the office before attending classes. **STUDENTS WHO ARE TARDY TO THE FIRST BLOCK OR AFTER LUNCH MORE THAN THREE TIMES IN THE YEAR WILL BE ASSIGNED 1 HOUR OF DETENTION FOR EACH ADDITIONAL TARDY.** If a student is later than 15 minutes for a class period he/she will be unexcused for that class.
2. Students who are tardy to class in 1st period **and/or** after their lunch must be sent to the office for a tardy slip. At other times, tardy students must explain the tardiness to the classroom teacher, and receive an appropriate consequence from that teacher (All teachers are required to have a tardy policy). If a student is detained by a teacher, a pass from that teacher must be presented to the next-period teacher.

ILLNESS AND INJURIES:

1. Students who become ill at school should report to the **main office**.
2. Report all injuries that occur in school to the teacher in charge. If there is not a teacher in charge, report the injury to the Principal or office personnel.
3. **Parents and/or Guardians are financially responsible for student health care, including injuries at school.**

LUNCH PERIOD / OPEN CAMPUS:

Students enjoy the privilege of open campus during the lunch period, with the following restrictions:

1. Students should leave and enter the building using the main entrance near the office, or the south entrance facing Hwy 53. Students may not exit through the north doors- student parking area.
2. Students are not allowed in the parking lot during the lunch hour or any other time during the day (This includes vehicles parked on Crestwood Lane, Main Street, or any other street, lot or residence). Students may not drive or be in a vehicle during the lunch hour.
3. Students trespassing on private property will be referred to police authorities. Students may not go to the fairgrounds, the track area, or any other place local residents have requested they not be.
4. Violating open lunch hour rules can result in loss of this privilege.
5. Students may eat lunch in the new cafeteria or outside on the patio. No eating is allowed outside in the front of the building, in the halls, or in the lobby during the lunch periods.

BREAKFAST/LUNCH PRICES

High School Student Breakfast	\$2.00
Adult Breakfast	\$2.50
High School Student Lunch	\$3.25
Adult Lunch	\$4.00
Milk	\$0.50

SCHOOL SECURITY/LOCKED DOORS

Once the school day has begun, all exterior doors will be locked, except for the front center doors near the Main Office. Students arriving after school has begun, or any time during the day, and students leaving the building during school hours, should only use those front center doors. Students arriving after school has begun, or leaving before school has ended, must sign “in” or “out” in the Main Office.

DETENTION

Teachers may assign detention for inappropriate behavior. Individual teachers may assign detention to be served with them, at the teacher's discretion. Detention assigned by the Principal's Office will be served with an assigned staff member. Detention is usually scheduled from 7:30 to 8:15 a.m. and from 3:30 to 4:40 p.m. on regular school days (no detention on Fridays after school). Special detentions may be assigned at other times at the discretion of teachers or the Principal. All students, but especially athletic and Co-curricular participants, should promptly serve detention or they may not be allowed to participate in school activities until detentions are served or a specific plan to serve is made with the Principal. Detention time not served within a reasonable time (1 to 2 weeks) may result in additional detention hours assigned.

SUSPENSIONS

Students who are under temporary suspension by the Principal's Office are not permitted to participate in or attend any school-sponsored activities, either at school or away from school, during the period of suspension. *(See Board of Education Policy 447.2)*

EXPULSIONS

Students may be expelled by the School Board for repeated violations of school policy, or for any serious violation of school rules or state laws. Expulsion is defined as dismissal from school activity for a determined time. Expelled students may not be on the grounds of any District-owned property without special permission and/or invitation of the Administration. *(See Board Policy 447.2 & Wis Stat. 120.13)*

CHEATING/PLAGIARISM

Academic integrity is important at Gale-Ettrick-Trempealeau High School. Students who cheat on tests/quizzes, etc. will be given consequences by teachers including but not limited to lowering a grade, failing an assessment, and in extreme cases, failing a class. Plagiarism (copying others' work without proper citation) is considered cheating, and will also result in the above-mentioned consequences.

WELLNESS POLICY

The Gale-Ettrick-Trempealeau School District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The District supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of children. Improved health optimizes student performance potential and ensures that no child is left behind. *(See Board Policy 458)*

TELEPHONE CALLS & MESSAGES

The office phones are for official business. Only emergency messages will be delivered to students.

SCHOOL CLOSING

In the event of inclement weather or an emergency, the school may be closed or starting time delayed or dismissed early. School closing, delays, or dismissals will be communicated to parents through our SchoolMessenger Communication System and will also be announced over local television and on the school district's website (www.getschools.k12.wi.us). Reports in the morning will be between 5:45-8:00 AM.

PLEASE DO NOT CALL THE SCHOOL -- TELEPHONE LINES MUST BE KEPT OPEN FOR EMERGENCIES. When school is closed, extracurricular programs will be canceled.

Grading Guidelines

The overall goal of grading students is for learning to be more effective. These guidelines are to explain the grading philosophy, which are dependent on two categories: formative and summative.

Formative Assessment = 20% of grade (practice)

The purpose of formative assessment is to enhance learning before the formal summative assessment. Formative assessment is ongoing and frequent, which provides information to the student/teacher/parent during the instructional process before the summative assessment is given. Examples: Homework, pretests, observations, student self-assessment, feedback during instruction, checklists, skill practice, running log, etc.

Summative Assessment = 80% of grade (overall mastery)

The purpose of summative assessment is to provide information as to the mastery of content. Summative assessment results are used to measure the level of student success. Grades are only effective if the teacher has valid evidence to assess the level of content mastery. Examples: Final drafts, portfolios, end-of-unit projects, quizzes. Labs, chapter tests, performance assessments, end-of-semester exams, etc.

Opportunity to (Re)Learn

All students will be provided the opportunity to remediate their misunderstandings to ensure that learning gaps are being appropriately addressed. It is the belief of Gale-Ettrick-Trempealeau High School that each student comes to school each day with a unique set of circumstances. It is our intention to provide each individual student with the greatest chance for success in each classroom at Gale-Ettrick-Trempealeau High School. This means that some students may need to retake an assessment while others do not.

Student success in that they have mastered the concepts and are able to apply what they have learned is of utmost importance. Giving students a second chance on a summative assessment provides them with yet another opportunity to demonstrate learning. Teachers will make summative assessment retakes available to students based on the following principles and processes:

- Retakes will be a comparable assessment of skills not mastered and the resulting score will be recorded.
- All retakes are to be completed within a reasonable timeframe no later than the last day of the term.
- Retake opportunities will be allowed upon teacher approval when the following conditions are met.
 - The student makes a retake request to the teacher.
 - The student must demonstrate an effort to attain mastery learning through completing the retake process and conditions established by the teacher.

Late work

We will not combine academic performance with work ethic or citizenship, so all summative assessments will be graded on the quality of learning that took place.

- Summative assessments must be completed and until they are, a “0” will be placed in the grade book as a placeholder to help inform the student, parent, and instructor what grade will be earned if the assessment is not completed.
- If any summative assessments are not completed at the end of the term, the teacher and principal will determine whether or not to enter an “Incomplete” and require the student to finish the work before moving forward or to award a failing grade for the assessment and/or course. This determination will be made within two weeks of the end of the term.
- Once the summative assessment is completed a grade will be given without a deduction or penalty for being late. Any reduction for timeliness must be recorded separately in a formative grade.

Grading (4.0 Scale)

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Grading Scale	93	90	87	83	80	77	73	70	67	63	60	59

GRADUATION REQUIREMENTS/GRADES

To graduate from Gale-Ettrick-Trempealeau High School, a student must earn a minimum of 16 core credits in the following areas:

English	4.0 credits	Health	0.5 credit
Social Studies	3.0 credits	Community Service	0.5 credit
Math	3.0 credits	Economics	0.5 credit
Science	3.0 credits	Physical Education	1.5 credits

Students graduating in 2022 & 2023 will be required to earn 8.0 elective credits for a total of 24.0 credits.

Students graduating in 2024 & beyond will be required to earn 10.0 elective credits for a total of 26.0 credits.

All students in grades 9 and 10 must carry 8 credits unless they are in Band or Choir. All students in grades 11 and 12 must carry 7.5 credits unless they are in Band or Choir. The Principal must approve all exceptions.

“QUICK \$50” PROGRAM

Students who wish to report a situation of potential danger, such as weapons in school, drugs, alcohol, bomb threat, etc., are encouraged to tell the Principal, office personnel, a staff member, or a counselor. However, if students want to remain anonymous and potentially receive \$50.00 cash, they may call Trempealeau County Crime Stoppers’ “Quick \$50” Program at 1-800-228-3203.

PROGRESS REPORTS/GRADES/INCOMPLETES

Progress reports are sent electronically at the midpoint of each of the 4 terms. Report cards are mailed home following the completion of each term. Students who have “incompletes” at the time of regular term grades will have no more than **2 weeks** from the last day of that term to earn a grade. At the end of two weeks, an “F” will be recorded on the student’s report card. Exceptions to this must be approved by the Principal and teacher. Students or parents who wish to appeal an incomplete turned into an “F” may present their appeal to the Principal, who will hear the appeal and make a decision to either uphold the “F” or to grant an extension to the incomplete.

HONOR ROLL

The honor roll is determined at the end of each grading period. Students with a 3.6670 term grade point average or greater will be included on the “A” Honor Roll; students with a 3.00-3.666 term grade point average will qualify for the “B” Honor Roll. (GPA’s are “rounded up”.) A student must have at least three (3) graded classes to be considered for a term honor roll (classes with “Pass” grades are not considered graded classes). Rare special exceptions (i.e. Youth Options, IEP’s) may be considered at the discretion of the building administrator.

FIRE/EMERGENCY DRILLS

Fire drills at regular intervals are required by law and are an important safety precaution. Please use prescribed routes, moving as quickly as possible. Quiet must be maintained in a fire drill so that verbal directions can be heard. Walk away from the building to a safe distance. Drills for other emergencies, including “Lockdowns”, will also take place at the high school.

MEDICATION

All students who must take medication while at school must have a "School Medication/Procedure Form" on file in the main office. All medication must be administered by High School personnel. Parents who want their child to have over-the-counter Tylenol, etc at school must provide the medication & fill out a medication form.

ANNOUNCEMENTS

Each teacher will read the *Daily Bulletin* by the end of 1st block each day. Teachers who wish to have an announcement included will submit this announcement to the office by 8:15 a.m. Everyone has access to the Daily Bulletin by logging in to PowerSchool.

POSTINGS / HALL SIGNS

Any signs or postings in the school building must be approved by the Main Office.

PLEDGE OF ALLEGIANCE

In accordance with state law, staff and students will be invited to participate daily in reciting the Pledge of Allegiance.

SEVERE WEATHER DURING THE SCHOOL DAY

Severe weather conditions and tornado warnings will be provided to the school over the P.A. system. Staff and students will be alerted.

BUS SAFETY AND BEHAVIOR

Bus transportation is provided for all students. Bus transportation is also provided for team participation, field trips, and other school activities. (*See, Board Policy 443.2*)

1. Be on time and stay well off the road while waiting for the bus.
2. Since safety is our prime concern, no misbehavior will be tolerated.
2. All buses to games or field trips are scheduled by the school and each bus is under the direction of a faculty and/or adult supervisor. All students are required to return to the school on their assigned bus unless authorization has been given by the building Principal.

VISITORS

Students who wish to have someone visit school with him or her must obtain a visitor's clearance pass from the Principal prior to the visitation day. All visitors must report to the main office upon arrival at school. Permission to be a school visitor will be at the principal's discretion

NATIONAL HONOR SOCIETY

Gale-Ettrick-Trempealeau High School is a charter member of the National Honor Society with yearly induction of new members. Membership is determined by scholastic achievement, service to school, citizenship, and character.

GUIDANCE

The School Counselors will assist you in planning your educational program in High School and your life after you graduate from High School. If you need to see a counselor for any reason, ask the secretary for an appointment in order to ensure that your counselor is available at the time you wish for a conference.

SCHEDULE CHANGES

Schedule changes after school starts are discouraged because teachers are hired and budgets set based on student course selections for classes made the previous spring. If a ***schedule change is absolutely necessary for Term 1, students must take care of this during the first 3 days of school.*** Schedules will be distributed approximately 1½ weeks prior to the beginning of Terms 2, 3, and 4. ***Schedule changes that are absolutely necessary must be made prior to the first day of these terms.*** The “Schedule Change Form” (*See Appendix*) must be completed and submitted to the counselor for any schedule change. Students who drop a course after the first week of a term will generally receive a **failing grade** for that course unless extenuating circumstances (such as an extended illness) are approved by the Principal.

STUDENT SENATE

The Student Senate has an active role in student life. Its purpose is to serve as a meeting place between the student body and the administration, where the students can assume much of the responsibility of organizing their high school activities. It is the organization where problems or questions arising from either the students or the administration can be presented for discussion and consideration.

DISTRICT PROPERTY

Desks, lockers, books, and equipment loaned to students remain school property while in possession or control of the student. Such property is provided for convenience and shall be used only for authorized purposes. Students will be expected to reimburse the school district for damage, loss, or theft of school property. Students are responsible for reporting damage and/or theft of personal property to school officials.

HOMECOMING/PROM COURT ELIGIBILITY

If a junior student is involved in behavior(s) deemed serious by school administration or an incident where alcohol, drugs, or tobacco are used or consumed, he/she **will not** be eligible for Prom Court.

If a senior student is involved in criminal behavior(s) deemed serious by school administration or an incident where alcohol, drugs, or tobacco are used or consumed, he/she **will not** be eligible for Homecoming Court.

DANCES

Any G-E-T High School student who wishes to bring a guest to a dance must complete a *Guest Pass Form*, which may be picked up in the High School Office, and have the guest approved by administration. ***Middle school students and guests over 21 years of age may not attend high school dances.***

WORK PERMITS

Work permits are required for the lawful employment of minors under 18 years of age. Work permits may be obtained in the main office or guidance office. Students seeking a work permit should submit the following:

1. A copy of your Birth Certificate or driver's license.
2. A note from your employer with an address/phone number, describing the work you will be doing.
3. A note from your parents giving you permission to work.
4. Your Social Security number.
5. Fee of \$10.00.

MUSIC GROUPS/EVENTS

Band and Choir are courses where credit toward graduation is earned. Students must participate in selected performances throughout the year, and if performance is missed without an excused illness or pre-arrangements made with the instructor, no points will be awarded for that student's grade, which could result in a failing grade for the term. To be eligible to participate in special co-curricular music groups or events (Examples: Vocal Jazz, Show Choir, Jazz Band, Solo and Ensemble competition, etc.), students must be members of the curricular Large Band or Choir groups. Students not enrolled in curricular Large Band or Choir because of a conflict in classes may be allowed to audition and/or participate with prior permission from the Director and at the Director's discretion. Ensembles offered may vary from year to year based on the Director's discretion, and student interest and participation. These guidelines generally are in line with W.S.M.A. policies.

LOCKERS

Each student is assigned a locker, which is the property of the school district. Although the student has responsibility for locker contents, the school has the right of assignment and has the right to inspect lockers at any time. Lockers and locks are also provided for students in the gymnasium area for students enrolled in physical education classes. **Keep your lockers locked!** Do not leave money or other valuables in your lockers. It is almost impossible for school officials to recover these items if they are stolen, and the school **DOES NOT** carry insurance to cover lost/stolen items. **The School District is not responsible for the security of students' personal items stored in music rooms, locker rooms, the stage area, etc.** Any signs/postings on the outside of locker doors must be approved through the main office. *(See Board Policy 446.1)*

SCHOOL DIRECTORY DATA

According to the Wisconsin Pupil Records Law, School Boards are permitted to designate pupils' names, addresses, and telephone numbers as "directory data." This information can be made available to the public. If any parent of a Gale-Etrick-Trempealeau School district student **DOES NOT** wish to have their child's information in the "directory data," please notify the guidance office in writing 14 days following the first day of school. *(See Board Policy 347)*

STUDENT ASSISTANCE PROGRAM

The High School offers a Student Assistance Program (SAP) for students with problems that interfere with their performances at school. The problems could be personal or ones that exist in the student's family. Areas that can cause problems involve alcohol or drug abuse, divorce or separation, eating disorders, depression, thoughts of suicide, harassment, or any number of difficulties. The purpose of the program is to help students, not punish them. It is the hope of the school district that students and parents will voluntarily come forth to involve a student in the SAP. Disciplinary action will not be imposed against a student who voluntarily refers to him or herself, is referred by another student or a parent, even if the issue is a violation of rules or policies. State law assures confidentiality of information shared in the SAP. Information obtained by ordinary administrative investigations independent of the SAP or guidance office will be used to discipline students.

DEPRESSION/SUICIDE PREVENTION

Any student experiencing significant difficulties in their lives are encouraged to speak with a counselor or other staff member. Anyone who knows of another student experiencing difficulties is strongly urged to report this to a staff member.

TRANSGENDER STUDENT GUIDELINES

These guidelines provide direction to address issues concerning the needs of transgender students. These guidelines help to ensure a safe learning environment free of discrimination and harassment and promote the educational and social integration of transgender students. They do not anticipate every situation that may occur, and the needs of each student must be assessed on a case-by-case basis.

Sports and Physical Education

Transgender students are to be provided the same opportunities to participate in physical education as other students. Generally, students should be permitted to participate in physical education and sports in accordance with the student's gender identity that is asserted at school. Participation in competitive athletic activities and contact sports will be resolved on a case-by-case basis.

Restroom and Locker Room Accessibility

The Gale-Ettrick-Trempealeau School district aims to support transgender students while also ensuring the safety and comfort of all students. The use of restrooms and locker rooms by transgender students requires schools to consider numerous factors, including, but not limited to the transgender student's preference, protecting student privacy, maximizing social integration of the transgender student, minimizing stigmatization of the student, and protecting the safety of the students involved. One option available will be a restroom designated as a unisex bathroom and arrangements for privacy in changing for activities will be made for all adults and students.

Gender Segregation in Other Areas

As a general rule, in any other circumstances where students are separated by gender in school activities (e.g. overnight field trips), students should be permitted to participate in accordance with their gender identity asserted at school.

STUDENT CONDUCT CODE

- A. Students who engage in willful, persistent, and disruptive behavior that interferes with the educational process, or engage in hostile behavior, will be subject to discipline in the prescribed manner noted after each section.
- B. Students have the right to attend school without the fear of physical threat or harm, or verbal abuse. Students have the responsibility to refrain from conduct that does not respect the rights, dignity, and safety of all individuals. Students have the responsibility to express their thoughts and feelings in a manner that does not offend, slander, or ridicule others.
- C. State law mandates a separate policy for classroom conduct and removal from a classroom for misconduct. This policy is posted in all classrooms and is available from the main office on request.
- D. The administration or designee reserves the right to treat each disciplinary case on its specific merits, but in general the consequences will follow one or a combination of several of the following:
 - 1. Principal conference
 - 2. Parent notification
 - 3. Detention/ Community Service
 - 4. In-school suspension
 - 5. Out-of-school suspension
 - 6. Police notification
 - 7. Student and/or Parent liable for damages
 - 8. Referral to Counselor
 - 9. Court referral
 - 10. Expulsion
 - 11. Article(s) confiscated
 - 12. Loss of Privilege(s)
 - 13. Any combination of the above

DRUGS AND ILLEGAL SUBSTANCES

The use, possession, sale or the providing of alcoholic beverages, non-prescribed drugs, chemicals or illegal substances anywhere on school premises by a student at any time is prohibited. The possession, use, distribution, or sale of “look-alike drugs” and the possession of drug paraphernalia is also prohibited. Students in possession of controlled substances, “look-alike drugs”, or drug paraphernalia will be referred to Police and to the Board of Education for expulsion, as well as given school discipline consequences. No student may bring to school any prescription medication to be used unless directed by a physician/parent, with the proper written form on file. No student may use such medications at school, or give or sell such medications to others. No student may appear at any school-sponsored function under the influence or in possession of alcoholic beverages, non-prescribed drugs, chemicals, or illegal substances. Consequences will include suspension, referral to police, and likely referral for expulsion.

Board of Education Policy 443.4, 443.4-Rule

Wisconsin Statute Chapters 120 and 125

Disciplinary Action: 1,2,5, 6, 8, 10 or 13

DRIVING TO SCHOOL/PARKING PERMITS

Driving a vehicle to school and parking on school property is a privilege. Vehicles are not to be used during the day without administrative approval. Students using vehicles for Honors, YSY, or Youth Options must complete the appropriate forms. All student vehicles are to be parked in the **north or northwest Parking Lot** in an orderly manner. Driving in an aggressive manner that endangers you, others or school property will result in disciplinary action. Vehicles driven to school by students may be searched if conditions warrant.

Disciplinary Action: 1,2,12 or 13

VANDALISM

Damaging, defacing, or destroying any school-owned property whether on or off school grounds, can be a serious and financially costly action, and is prohibited. Students/parents will be charged for the damage. Additional consequences can include detention, suspension, and referral for expulsion.

Disciplinary Action: 1,2,3,4,5,6,7,10, or 13

DRESS CODE

Philosophy:

To support equitable educational access that does not reinforce stereotypes and that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

Values:

- All students should be able to dress comfortably for school and engage in the educational environment without fear of or actual unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing and adhering to the minimum dress code requirements.
- Teachers should focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Reasons for conflict and inconsistent and/or inequitable discipline should be minimized whenever possible.

Our student dress code is designed to accomplish several goals:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as tech ed, science labs, or physical education.
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear clothing that expresses their self-identified gender.
- Prevent students from wearing clothing or accessories that denote, suggest, display or reference alcohol, drugs, or related paraphernalia or other illegal conduct or activities.
- Prevent students from wearing clothing or accessories that will interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights.
- Prevent students from wearing clothing or accessories that reasonably can be construed as being or including content that is racist, lewd, vulgar, or obscene, or that reasonably can be construed as containing fighting words, speech that incites others to imminent lawless action, defamatory speech, or threats to others.
- Ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

Gale-Ettrick-Trempealeau High School expects that all students will dress in a way that is appropriate for the school day or for any school-sponsored event. Student dress choices should respect the District's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Any restrictions to the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

1. Minimum Requirements

Clothing must be worn in a way that covers areas from one armpit across to the other armpit, down to approximately 4 inches in length on the upper thighs. All items in the "must wear" and "may wear" categories below must meet this basic principle.

2. **Students Must Wear** while following the minimum requirements of section 1 above:
 - A **Shirt** with shoulder straps, reasonably covering the midriff, and has fabric in the front, back, and on the sides under the arms, **AND**
 - **Pants/jeans or the equivalent** (for example, a skirt, sweatpants, leggings, a dress, or shorts), **AND**
 - **Shoes**
3. **Students May Wear**, as long as these items do not violate section 1 above and do not distract, interfere, or disrupt the educational process:
 - Hats that allow the face to be visible to staff, and do not interfere with the line of sight of any student or staff.
 - Hoodie sweatshirts (wearing the hood is allowed, but the face and ears must be visible to school staff).
 - Fitted pants, including leggings, yoga pants, and “skinny jeans.”
 - Ripped jeans, as long as underwear and buttocks are not exposed and the rips or tears in clothing must be less than 4 inches in length.
 - Tank tops, including spaghetti straps; halter tops.
 - Athletic attire.
 - Visible waistbands on undergarments or visible straps on undergarments worn under other clothing (as long as this is done in a way that does not violate Section 1 above).
4. **Students Cannot Wear**
 - Violent language or images.
 - Images or language depicting/suggesting drugs, alcohol, vaping, or paraphernalia (or any illegal item or activity).
 - Hate speech, profanity, pornography.
 - Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
 - Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed).
 - Swimsuits (except as required in class or athletic practice).
 - Accessories that could be considered dangerous or could be used as a weapon.
 - Any item that obscures the face or ears

5. **Dress Code Enforcement**

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff shall not have the discretion to vary the requirements in ways that lead to discriminatory enforcement.

- Students will only be removed from hallways or classrooms as a result of a dress code violation as outlined in Sections 1 and 4 above. Students in violation of Section 1 and/or 4 will be provided three (3) options to meet the minimum dress code requirements during the school day:
 - Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day.
 - Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day.
 - If necessary, students’ parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, and prom.

*Disciplinary Action: 1,2,3,4,5 or 8
Board of Education Policy 443.1*

LASER POINTERS

Possession of laser pointers by students on school grounds or buses, or at school activities is prohibited.

Disciplinary Action: 13

Board of Education Policy 443.7

CLASS ATTENDANCE

Students are required to attend each scheduled class period. Students who miss all or part of a day without permission will be truant, and will have detention and/or face possible in-school or out-of-school suspension.

Wisconsin Statute Chapter 118

Disciplinary Action: 1,2,3 or 13

HARASSMENT

Participating in or conspiring with others to engage in harassing acts that injure, degrade or disgrace other individuals is prohibited. This includes “hazing” of younger students by older students or any type of hazing. Students who are warned and continue to haze will be referred to the police. See *Appendix*.

Wisconsin Statute Chapter 940

Disciplinary Action: 1,2,6 or 13

Board of Education Policy 411.1

SEXUAL HARASSMENT

Inappropriate verbal comments and/or gestures, which may have sexual content, and unwanted physical touching is illegal and will not be tolerated. See *Appendix*.

Wisconsin Statute Chapter 940

Disciplinary Action: 1,2 or 13

Board of Education Policy 411.1

INSUBORDINATION

Refusal to follow directions of school personnel will be regarded as defiance of authority and insubordination and is prohibited.

Disciplinary Action: 13

SKATEBOARDS/ROLLER SKATES

Skateboards, roller skates and “scooters” are not allowed in the building or on school grounds.

Disciplinary Action: 1,2,3,4,5,7 or 11

WEAPONS/BOMB THREATS

No one shall possess a weapon or "look-alike" weapon on school property, (before, during, or after school), on school buses, in school vehicles, or at school-sponsored activities. Possession of a firearm on school grounds or at any school-sponsored event will result in an automatic minimum of a 1-year recommendation for expulsion as per state law. A dangerous or look-alike weapon is defined as any object by the manner in which it is used or intended to be used, or by its appearance as a weapon, is capable of inflicting bodily harm, and/or of being used to threaten, frighten, or intimidate. In no case may ammunition or explosives in any form (including firecrackers) be brought to school, on school buses, or to school-sponsored activities. Making a “bomb threat” or setting off an explosive device will result in immediate police referral and severe school consequences, including expulsion. According to state law, any person who knowingly possesses or goes armed with a weapon or "look-alike" on school premises is guilty of a misdemeanor, or a felony, depending upon the seriousness of the offense. All persons violating this policy shall be subject to penalties outlined in state law and suspended and/or expelled from school. Parents/guardians and law enforcement officials will be notified in all cases. The school will provide or ensure that evaluation and counseling are available to students involved. Weapons or "look-a-likes" will be confiscated by the school district and given to the proper authorities.

Wisconsin Statutes Chapters 120 and 941

Board of Education Policy 443.6

Disciplinary Action: 1,2,5,6, 10, 11 or 13

FREEDOM OF SPEECH

Students have a 1st amendment right to freedom of expression. The 7th Circuit Court of Appeals has shown that speech/expression may be limited within the school setting for the following 3 reasons: (1) it may cause a material or substantial disruption; (2) is pervasively vulgar; (3) or it is harmful to self or others.

Dress: Students are not allowed to wear clothing (see “Personal Dress”) that may disrupt the educational process, or that is pervasively vulgar or that is harmful to self or others. This covers but is not limited to attire that is sexually explicit or that contains sexual innuendo or advertises alcoholic beverages, drugs or tobacco, or is racially, socially, or religiously harassing, or for some reason causes a disruption to the educational process.

Student Publications: All student publications are subject to the approval of the instructor and the building principal.

TOBACCO

Smoking or use of tobacco or tobacco products or possession of tobacco products is prohibited on school premises at any time or for any function in which the student body participates, including extracurricular bus transportation. State law prohibits the use of tobacco products within 500 feet of school grounds. Students using or possessing tobacco products on school grounds or within 500 feet of school grounds are subject to school discipline and police referral for tobacco possession tickets.

Wisconsin Statutes Chapter 161 and 125

Board of Education Policy 443.3

Disciplinary Action: 1,2,5,6 or 13

HALL PASSES

All students must have a pass from a staff member to be in the halls during class time.

Disciplinary Action: 1,2,3 or 4

THEFT

Acts of theft are violations of the law; students who take articles belonging to others commit violations of school policy and the law and will be referred to the Police. Any articles that are found should be brought to the main office. Possession of stolen property can be considered the same as the act of theft.

Disciplinary Action: 13

CELL PHONES / WIRELESS COMMUNICATION DEVICES (WCD)

Referred to as “device” includes but is not limited to a privately owned laptop, tablet computing device, netbook, notebook, e-Reader, iPod touch, smartwatch, GPS tracker with recording and/or transmitting capability, and/or smartphone. The G-E-T School District recognizes the value electronic communication devices add to the educational experience of all students as well as aid in improving communication with parents. Therefore, the use of wireless communication devices (WCDs) before and after school, during lunch breaks, in between classes, during after-school activities (e.g. extra-curricular activities), and/or at school-related functions is permitted. However, devices should not interfere with the educational opportunities of others nor impact the ability of teachers to teach their daily lessons.

We want students to learn how to control their own behaviors and be able to use their devices at appropriate times so they don’t become a distraction. WCDs may be used in class when authorized by the classroom teacher, or in between classes in designated spots when authorized by the building administrator. The use of WCDs is considered a privilege and is permitted during the following times:

- In classrooms, study halls, and ELT areas when teachers have given permission.
 - Devices and earbuds need to be shut down and put away immediately upon entering a classroom. If and where the device is stored will be at the teacher’s discretion. This may include a central location.
- On-campus during passing time before class, between class, and after class.
 - **For the safety of each student and other students and staff, the use of earbuds or headphones is restricted to one ear.**
- Passing to and from the cafeteria and during lunch in the cafeteria or other designated eating areas.

Prohibitive use of devices may include, but are not limited to:

- ANY audio function, including utilizing earbuds or recording sound.
- Photography and/or Video recording anywhere on school campus without permission of teachers or administration.
- Using the device while out of class on a pass or in a restroom.
- Utilizing any text messaging and/or social networking to harass, tease, or participate in bullying activities or posting of school activities without prior permission.

Therefore, devices are not to be seen or heard while in the classroom, library, or any setting that is being directed by any staff. Students may secure their devices in their locker if they know that they can't handle the distraction. Those who choose to take their chances and not place their device in their locker will be asked to place the device in the staff-provided area of the classroom with the power off. Devices that are not in the appropriate location in the classroom or locker that cause a distraction will have the following levels of consequences:

1st Offense: Warning – Documentation provided to the office to be entered into the student management system. The staff member has the option to direct the student to put the device away, or, ask the student to place the device in the designated area with the power off. A student violating policy while out of the classroom will be sent to administration.

2nd Offense: Loss of device for the day – The teacher will contact the parent/guardian if possible to inform them of the infraction and provide documentation to the office to be entered into the student management system. **The student can pick up the device from the office at the end of the day.**

3rd Offense: Referral for insubordination - 1 Day in-school suspension and devices will need to be in the office during the school day for two weeks. **The student's device will remain locked up until a parent/guardian picks up the device.**

Additional Offenses: Referral for insubordination – Parent/guardian conference with administration and possible out-of-school suspension. **The student's device will remain locked up until a parent/guardian picks up the device.**

Refusal to turn over a device when directed is considered insubordination.

Wisconsin Statute Chapter 940

Board of Education Policy 443.5 and 411.1

Disciplinary Action: 1,2,6,9,11,12 or 13

Cyberbullying

The use of information and communication technologies to support deliberate, repeated, and hostile behavior by an individual or group that is intended to harm others, creates a hostile school environment and/or interferes with the ability of a student to participate in or benefit from the services, activities or privileges provided by the school. Information and communication technologies used in Cyberbullying include but are not limited to email, cell phone and pager text messages, instant messages (IM), defamatory personal websites, and defamatory online personal polling websites. Examples of Cyberbullying may include but are not limited to:

1. Posting slurs on websites or blogs where students congregate
2. Sending mean or threatening instant messages (IM) or text messages
3. Using camera phones to take embarrassing photographs of students and posting them online
4. Using websites to circulate gossip and rumors or to poll students

Cyberbullying is prohibited while students or employees are on school premises, on school-owned or school-operated vehicles, attending or engaged in school-sponsored activities, or while away from school grounds if the misconduct results in a substantial disruption of the educational environment. *(See Appendix.)*

Board of Education Policy 411.1

COMPUTER POLICIES

Computers at Gale-Ettrick-Trempealeau High School are to be used for educational purposes only. Any use of computers or the Internet deemed inappropriate by staff or administration is prohibited,

1. Downloading and installing games from other sources will not be tolerated.
2. Library computers will be assigned by the staff member supervising the Library. Games will not be allowed to be played on Library computers.
3. Consequences must be enforced for violations of computer usage:
 - First offense: students will have their computer and internet privileges removed for one day.
 - Second offense: students will have their computer and internet privileges removed for a grading term.
 - Subsequent offenses: students will have their computer/internet privileges removed for the rest of the year.

Disciplinary Action: 13

ASSAULT/BATTERY

Committing an act with the intent to cause fear to another person of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another is prohibited. (See *Appendix*.)

Wisconsin Statute Chapter 940

Disciplinary Action: 13

HALLWAY AND/OR CLASSROOM BEHAVIOR

Public displays of affection should be minimized. Public displays of affection will be discouraged. Swearing, vulgar language, and any unsafe behaviors in the hallways and/or classrooms is inappropriate for school. A “Code of Classroom” Conduct is posted in each room.

Disciplinary Action: 13

PUBLIC DISPLAYS OF AFFECTION (PDA)

Gale-Ettrick-Trempealeau High School supports a warm social environment and recognizes that genuine feelings of affection may exist between two students. Being overly affectionate in school creates an environment that is not conducive to concentration and learning, therefore students should refrain from inappropriate, intimate behaviors on campus or at school-related events & activities. Examples of acceptable affection include holding hands, linking arms, and a head-on a shoulder. Public displays of affection that may make others in close proximity uncomfortable or serve as a distraction for themselves as well as innocent onlookers are not allowed. Lewd and/or inappropriate Public Displays of Affection such as kissing, sitting on another's lap, or hands-on another's knees or thighs will not be tolerated and will result in a parent meeting and possible suspension if inappropriate behavior continues after being warned. The expression of feelings of affection toward others is a personal concern between two individuals and not of others surrounding them. Therefore, good taste and respect for others is the guideline for appropriate behavior.

BEHAVIOR OFF SCHOOL GROUNDS

Students' behaviors toward other students or adult school personnel may be considered an extension of school issues which could result in school disciplinary actions. Examples: Continuing a fight off school grounds that began at school, damaging a teacher's house or car, and harassing telephone calls to a bus driver.

Disciplinary Action: 13

THREATS

Any drawings, statements, pictures, or writings, which are threatening to others or to the school, must be taken seriously. Students who do such things can/will be suspended from school, and not allowed to return until a certified mental health official provides the school assurance in writing that the student is not a threat to the safety of others. In extreme/persistent cases, a student may be referred to the School Board for expulsion

Disciplinary Action: 13

FIGHTING

Fighting (defined as an exchange of physical blows, such as punching, hitting, slapping, shoving) is a special form of disorderly conduct, and it will not be tolerated at Gale-Ettrick-Trempealeau High School. Students involved in fights will be referred to the Galesville Police Department for disorderly conduct. Additionally, students involved in fights can be suspended, either in-school or out-of-school. Students who instigate fights but are not actively involved (that is students spreading rumors, encouraging others to fight, carry information back and forth between other individuals who subsequently fight) subject themselves to the same penalties as those who are involved in the fight. Students who are intimidated or harassed by another student should report this immediately to an administrator.

Disciplinary Action: 6 or 13

DISORDERLY CONDUCT

Using offensive, obscene, or abusive language, using language which is disrespectful or threatening to others, making obscene gestures to others or engaging in inappropriately boisterous and noisy conduct or fighting will result in disciplinary action. Any behaviors disruptive to the educational process can be considered disorderly conduct and referred to police for citations. Police referrals will be made for students who use vulgar language at staff members.

Disciplinary Action: 13

ATHLETIC USER FEES

High School	Fee \$50.00		
Football	Boys' Basketball	Dance Team	Boys' Track & Field
Girls' Soccer	Girls' Basketball	Boys' Hockey	Girls' Track & Field
Volleyball	Girls' Cross County	Girls' Hockey	Boys' Golf
Wrestling	Boys' Cross County	Softball	Girls' Golf
Gymnastics	Baseball		

All of the above activities are subject to the rules and provisions of the Gale-Ettrick-Trempealeau School District Athletic Code.

1. Families with students in multiple athletic programs will be responsible for a maximum family fee of \$100.00 per year.
2. Participation fees are to be paid prior to the first practice. Student-athletes will be ineligible for competition until athletic fees are paid unless administratively approved.
3. Fees should be paid in the main office. Checks should be made payable to Gale-Ettrick-Trempealeau High School.
4. Refunds of athletic user fees will be considered if a student/athlete voluntarily terminates or is terminated from an athletic activity prior to the 2nd competition in that sport.
5. All school-owned athletic equipment must be returned before any refunds will be considered.
6. The payment of an athletic user fee does not guarantee an athlete playing time.

Gale-Ettrick-Trempealeau School District

Code of Classroom Conduct - 1997 Wisconsin Act 335

Code Philosophy/Scope

The Gale-Ettrick-Trempealeau School District is committed to maintaining a favorable academic atmosphere. Teachers are expected to create a positive learning climate for students in their classrooms and to maintain proper order. Students are expected to behave in the classroom in such a manner that allows teachers to effectively carry out their lesson plans and students to participate in classroom learning activities. Students are also expected to abide by all rules of behavior established by the Board, administration and their classroom teachers.

Student behavior that is dangerous, disruptive, or unruly, or that interferes with the teacher's ability to teach effectively will not be tolerated. Any student who engages in such behavior may be subject to removal from class and placement as outlined below. In addition, the student may be subject to disciplinary action in accordance with established Board policies and school rules. This code of classroom conduct applies to all students in grades K-12.

1. Student Removal from Class

A teacher may remove a student from class for the following reasons:

- a) Dangerous, disruptive, or unruly behavior, or behavior that interferes with the ability of the teacher to teach effectively. This type of behavior includes the following:
 - Possession or use of a weapon or other item that might cause bodily harm to persons in the classroom
 - Being under the influence of alcohol or other controlled substances or controlled substance analogs, or otherwise in violation of district student alcohol and other drug policies
 - Behavior that interferes with a person's work or school performance or creates an intimidating, hostile or offensive classroom environment
 - Fighting
 - Taunting, baiting, inciting, and/or encouraging a fight or disruption
 - Disruption and intimidation caused by gang or group symbols or gestures, gang or group posturing to provoke altercations or confrontations
 - Pushing or striking a student or staff members
 - Obstruction of classroom activities or other intentional action taken to attempt or prevent the teacher from exercising his/her assigned duties
 - Interfering with the orderly operation of the classroom by using, threatening to use, or counseling others to use violence, force, coercion, threats, intimidation, fear or disruptive means
 - Dressing or grooming in a manner that presents a danger to health or safety, causes interference with work, or creates classroom disorder
 - Restricting another person's freedom to properly utilize classroom facilities or equipment
 - Repeated classroom interruptions, confronting staff argumentatively, making loud noises or refusing to follow directions
 - Throwing objects in the classroom
 - Repeated disruption or violation of classroom rules
 - Excessive or disruptive talking
 - Behavior that causes the teacher or other students fear of physical or psychological harm
 - Physical confrontations or verbal/physical threats
- b) Other behavior as outlined below:
 - Willful damage to school property
 - Defiance of authority (willful refusal to follow directions or orders given by the teacher)
 - Repeatedly reporting to class without bringing necessary materials to participate in class activities
 - Possession of personal property prohibited by school rules or disruptive to the learning of others
 - Repeated use of profanity
 - Violations of the policies outlined in each school's student handbook

A student with a disability may be removed from class and placed in an alternative educational setting only to the extent authorized by state and federal laws and regulations.

When a student is removed from class, the teacher shall send the student to the building principal or designee and inform him/her of the reason for the student's removal from class. A student removed from a class shall not be returned to that period of content instruction on the same day. A written explanation of the reasons shall be given to the principal or designee within 24 hours of the student's removal from class.

The principal shall inform the student of the reason(s) for the removal from class and shall allow the student the opportunity to present his/her version of the situation. The principal shall then determine the appropriate educational placement for the student who has been removed from a class by a teacher.

The parent/guardian of a minor student shall be notified of the student's removal from class as outlined below.

2. Placement Procedures

a) The building principal or designee shall place a student who has been removed from a class by a teacher in one of the following alternative educational settings:

- (1) An alternative education program approved by the Board. State law defines this as an instructional program approved by the school board that utilizes successful alternative or adaptive school structures and teaching techniques and that is incorporated into existing, traditional classrooms or regularly scheduled curricular programs or that is offered in place of regularly scheduled curricular programs.
- (2) Another class in the school or another appropriate place in the school.
- (3) Another instructional setting
- (4) The class from which the student was removed if, after weighing the interests of the removed student, the other students in the class and the teacher, the principal or designee determines that readmission to the class the following day is the best or only alternative.

The principal or designee may consult with other appropriate school personnel as the principal or designee deems necessary when making or evaluating placement decisions. A student's parent/guardian may also be consulted regarding student placement decisions when determined by the principal or designee to be in the best interests of the persons involved or required by law.

- b) All placement decisions shall be made consistent with established Board policies and in accordance with state and federal laws and regulations.
- c) The parent/guardian of a minor student shall be notified of a student's placement in an alternative educational setting as outlined below.

3. Parent/Guardian Notification Procedures

- a) The building principal or designee shall notify the parent/guardian of a minor student, in writing, when a teacher has removed a student from a class. This notification shall include the reasons for the student's removal from class and the placement decision involving the student. The notice shall be given as soon as practicable after the student's removal from a class and placement determination.
- b) If the removal from class and change in educational placement involves a student with a disability, parent/guardian notification shall be made consistent with state and federal laws and regulations.

If the student removed from a class is also subject to disciplinary action for the particular classroom conduct (i.e., suspension or expulsion), the student's parent/guardian shall also be notified of the disciplinary action in accordance with legal and policy requirements.

Appendix

Pertinent School Board Policies and Forms

All Gender ID Policy.....	24
Discrimination Complaint Procedures	24
Harassment/Violence/Bullying.....	25
Harassment/Violence/Bullying Policy Definitions.....	26
Guidance Schedule Change Form.....	28
Student Conduct on School Buses.....	29
Student Dress.....	30
Nondiscrimination Policy.....	37

ALL GENDER ID POLICY

It is the policy of the Gale-Ettrick-Trempealeau School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability as required by section 118.13 of the state statutes. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

DISCRIMINATION COMPLAINT PROCEDURES

If any person believes that the Gale-Ettrick-Trempealeau School District or any part of the school organization has inadequately applied the principles and/or regulations of Title VI, Title IX, Section 504 or Americans with Disabilities Act or in some way discriminates on the basis of sex, race, religion, national origin, ancestry, creed, color, pregnancy, parental or marital status, sexual orientation, physical, learning, mental or emotional disability or handicap, s/he may bring forward a complaint to the Title IX, Section 504 or equal opportunity coordinator at his/her office in the school district, or contact him/her by phone.

Informal Procedure

The person who believes s/he has a valid basis for complaint shall discuss the concern with the local Title IX, Section 504 or equal opportunity coordinator, who shall in turn investigate the complaint and reply to the complainant in writing within five (5) school/business days. If this reply is not acceptable to the complainant, s/he may initiate formal procedures according to the steps listed.

Formal Grievance Procedures

- Step 1: A written statement of the grievance shall be prepared by the complainant and signed. This grievance shall be presented to the local Title IX, Section 504 or equal opportunity coordinator within five (5) school/business days of receipt of the written reply to the informal complaint. The coordinator shall further investigate the matters of the grievance and reply in writing to the complainant with ten (10) school/business days.
- Step 2: If the complainant wishes to appeal the decision of the local Title IX, Section 504 or equal opportunity coordinator, s/he may submit a signed statement of appeal to the school district's administrator within five (5) school/business days after receipt of the local coordinator's response to the grievance. The school district administrator shall meet with all parties involved, formulate a conclusion, and respond in writing to the grievance within ten (10) school/business days.
- Step 3: If the complainant remains unsatisfied, s/he may appeal through a signed, written statement to the board within five (5) school/business days of his/her receipt of the school district administrator's response to Step 2. In an attempt to resolve the grievance, the board shall meet with the concerned parties and their representatives at the next regular board meeting or within fifteen (15) school/business days of the receipt of such an appeal. A copy of the board's disposition of the appeal shall be sent by the board clerk to each concerned party within ten (10) school/business days of this meeting. The decision of the board shall include a notice to the grievant of his/her right to appeal the determination of the State Superintendent of Public Instruction.
- Step 4: If, at this point, the grievance has not been satisfactorily settled, further appeal may be made within 30 days to the Department of Public Instruction, Equal Educational Opportunity Office, P.O. Box 7841, Madison, WI 53707.

A complaint or appeal may also be made on some of the above bases (Title IX, Title VI, Section 504, Americans with Disabilities Act) to the Office of Civil Rights, Region V, U.S. Department of Education, 111 N. Canal Street, Room 1053, Chicago, IL 60606 (312-886-8434).

HARASSMENT/VIOLENCE/BULLYING

Policy 411.1

The Gale-Ettrick-Trempealeau School District strives to provide a safe, secure and respectful learning environment for all students in school buildings and on school grounds, on school buses and at school-sponsored activities. Bullying has harmful social, physical, psychological and academic impact on the bullies, the victims and the bystanders. The district consistently and vigorously addresses bullying so that there is no disruption to the learning environment and learning process.

Bullying behavior is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the school district. Educational environments include, but are not limited to, every activity under school supervision.

It shall be a violation of this policy for any student, teacher, administrator or other school personnel of the Gale-Ettrick-Trempealeau School District to harass or bully a student, teacher, administrator or other school personnel through conduct or communication of a sexual nature or regarding religion and race as defined by this policy. (For purposes of this policy, “school personnel” includes school board members, school employees, agents, volunteers, contractors or persons subject to the supervision and control of the district.)

It shall be violation of this policy for any student, teacher, administrator or other school personnel of the school district to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence or harass through bullying or cyberbullying, any student, teacher, administrator or other school personnel.

The school district will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial or sexual harassment or violence, bullying or cyberbullying and to discipline or take appropriate action against any student, teacher, administrator or other school personnel who is found to have violated this policy.

Legal Reference:	Sections	111.32(13)	Wisconsin Statutes
		111.36	
		118.13	
		120.13(1)	
		120.44	
		895.77(2)	
		947.0125	
		947.013	
		948.51(2)	
	PI 9.03(1)	Wisconsin Administrative Code	
		Title VI of the Civil Rights Act of 1964	
		Title VII, Civil Rights Act of 1964	
		Title IX of the Education Amendments of 1972	
		EEOC Guidelines (29 C.F.R.-Part 1604.11)	
		Section 504 of the Rehabilitation Act of 1973	
		Americans with Disabilities Act of 1990	

Cross Reference: 411.1-Rule, Harassment/Violence/Bullying Policy Definitions

Approved: 04/09/01

Amended: 10/11/04, 02/11/08, 06/14/10

Reviewed: 05/08/06, 06/11/07, 06/09/08, 11/09/09, 07/11/11, 04/11/16, 11/08/18

HARASSMENT/VIOLENCE/BULLYING POLICY DEFINITIONS Policy 411.1-Rule

1. **Sexual Harassment: Definition.** Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:
 - a. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education; or
 - b. submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
 - c. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or education, or creating an intimidating, hostile or offensive employment or educational environment.

Sexual harassment may include, but is not limited to:

- a. unwelcome verbal harassment or abuse;
 - b. unwelcome pressure for sexual activity;
 - c. unwelcome, sexually motivated or inappropriate patting, pinching or physical contact, other than necessary restraint of student(s) by teachers, administrators or other school personnel to avoid physical harm to persons or property;
 - d. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt threats concerning an individual's employment or educational status;
 - e. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status; or
 - f. unwelcome behavior or words directed at an individual because of gender.
2. **Racial Harassment: Definition.** Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:
 - a. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
 - b. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 - c. otherwise adversely affects an individual's employment or academic opportunities.

3. **Religious Harassment: Definition.** Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:
 - a. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
 - b. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 - c. otherwise adversely affects an individual's employment or academic opportunities.

4. **Sexual Violence: Definition.** Sexual violence is a physical act of aggression or force or the threat thereof, which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Intimate parts, as defined in Wisconsin State Statutes, include the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas.

Sexual violence may include, but is not limited to:

- a. touching, patting, grabbing or pinching another person's intimate parts, whether that person is of the same sex or the opposite sex;
- b. coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts;
- c. coercing, forcing or attempting to coerce or force sexual intercourse or a sexual act on another; or

- d. threatening to force or coerce sexual acts, including the touching of intimate parts or intercourse, on another.
5. Racial Violence: Definition. Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.
6. Religious Violence: Definition. Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.
7. Assault: Definition. Assault is:
- an act done with intent to cause fear in another of immediate bodily harm or death;
 - the intentional infliction of or attempt to inflict bodily harm upon another; or
 - the threat to do bodily harm to another with present ability to carry out the threat.
8. Bullying: Definition. Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic or family status. Bullying behavior can be, but is not limited to:
- Physical (e.g. assault, hitting or punching, kicking, theft)
 - Verbal (e.g. threatening or intimidating language, teasing or name-calling, racist remarks)
 - Indirect (e.g. spreading cruel rumors, intimidation through gestures, social exclusion and sending insulting messages or pictures by mobile phone or using the internet – also known as cyberbullying (see #9 Definition))
 - Between students and students, students and adults, or adults and adults.
9. Cyberbullying: Definition. Cyberbullying is the use of information and communication technologies to support deliberate, repeated, and hostile behavior by an individual or group that is intended to harm others, creates a hostile school environment and/or interferes with the ability of a student to participate in or benefit from the services, activities or privileges provided by a school.

Information and communication technologies used in cyberbullying include but are not limited to e-mail, cell phone and pager text messages, instant messages (IM), defamatory personal websites and defamatory online personal polling websites.

Examples of cyberbullying may include but are not limited to:

- Posting slurs on websites where students congregate or on weblogs (personal online journals or diaries)
- Sending mean or threatening instant messages (IM) or text messages
- Using camera phones to take embarrassing photographs of students and posting them online
- Using websites to circulate gossip and rumors or to poll students (e.g. to vote on the fattest or ugliest kid in school)

Cyberbullying is prohibited while students or employees are on school premises, on school-owned or school-operated vehicles, while attending or engaged in school-sponsored activities, or while away from school grounds if the misconduct results in a substantial disruption of the educational environment.

Guidance Schedule Change Form

Some schedule changes at the beginning of each term are unavoidable, and the counselors will handle these routine changes. Parents and students must understand that courses selected the previous spring represent a commitment. Changes must be completed within the first 3 days of term 1, and **before the start of terms 2, 3, and 4**; schedules will be distributed to students approximately 1½ weeks before the start of terms 2, 3, and 4, and course changes must occur before the first day of each term. The “schedule change form” shown below must be completed and submitted to the counselor. Students who do drop a course after that time will receive a failing grade for that course unless extenuating circumstances (such as an extended illness) are approved by the Principal.

Gale-Ettrick-Trempealeau High School

Schedule Change Form

____ Freshman ____ Junior Cost of Changes: ____

____ Sophomore ____ Senior Paid: ____

Student's Name: _____ Date: _____

Please print

Block	Course DROPPED	Teacher Signature	Course ADDED	Teacher Signature

Student's signature: _____

Parent/Guardian's Signature: _____

Counselor's Signature: _____

Reason for change: _____

The school bus shall be considered an extension of the classroom, therefore, the Board shall require students to conduct themselves while on the bus in a manner consistent with established standards for classroom behavior. A set of bus rider rules shall be developed by the administration in order to ensure the safe transportation of students to and from school.

In cases when a student fails to conduct himself/herself, such misconduct should be brought to the attention of the appropriate building administrator by the bus driver. Where continuing or serious problems exist, the student's bus riding privileges may be suspended.

Wisconsin Statutes

120.13(1)

121.52(2)

Approval Date

10/11/2004

Amended Date

06/14/2010

Policy Review Date

05/08/2006

06/11/2007

06/09/2008

11/09/2009

STUDENT DRESS

Policy 443.1

The responsibility for the appearance of the students of the Gale-Etrick-Trempealeau School District rests with the parents/guardians and the students themselves.

They have the right to determine such student's dress providing that such attire is not destructive to school property, does not affect the health or safety of the student or others or does not interfere with the educational process.

Students are expected to dress neatly and appropriately. If a student's appearance disrupts the educational processes, the teacher and/or building administrator shall request the student correct the condition. Failure to comply with the request shall result in notification of the student's parent(s)/guardian(s) and/or further disciplinary action.

The main purpose of school is to function as an educational institution, not a place for social fashion statements. The limits that are imposed relate to health, safety, cleanliness, indecency, and/or the disruption of the educational process. If parents or students question the appropriateness of an outfit, it is probably not fit to wear to school. Students in violation of this dress code will be asked to change, turn clothing inside out, or sent home. Repeat offenders may be suspended.

Students have the responsibility for wearing safety or special purpose equipment whenever it is required. Shoes must be worn in and around school at all times.

Individual school Student or Parent Handbooks will have additional dress code requirements that are age and building appropriate. Each school handbook must be approved by the Gale-Etrick-Trempealeau Board of Education on a yearly basis.

Legal Reference:	Section	120.13(1)	Wisconsin Statutes
Approved:	10/11/04		
Amended:	02/11/08		
Reviewed:	05/08/06, 06/11/07, 06/09/08, 11/09/09, 07/11/11, 04/11/16, 11/08/18		

NONDISCRIMINATION POLICY

It is the policy of the Gale-Ettrick-Trempealeau School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability as required by section 118.13 of the state statutes. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).